



Croesoswallt Archers

Committee (Zoom) Meeting Minutes

Friday 26<sup>th</sup> March 2021

7pm

Attendees: Bob Batts, Alan Jones, Tony Faulds, Colin Chapman, Will Spalding,  
Lyn Anderson, David Anderson, Nicky Lincoln

Apologies: Phil Brindle, Jeannie McDonald,

### **Item:**

**Intro to Meeting:** Bob thanked all those in attendance and briefed the committee that Will was going to stand down as Records / Lane Booking Officer and was handing the role over to Lyn Anderson. The committee thanked Will for all the work he had put into the role.

Since the last meeting on the 19<sup>t</sup> February which Lyn & David Anderson were in attendance, Bob asked them if they would be willing / happy to join the committee, as it was felt that they had a great depth of skills and knowledge which would be good for the club going forward and as part of the coaching team they play a crucial role within the club. Bob asked the committee to formally agree to their appointment to the committee, which was agreed.

Bob mentioned that we could trial an electronic lane booking system, which Lyn Anderson had kindly organised for the club and could send a link to the site for the committee to trial the system by booking lanes and then deleting the bookings, for the next 2 weeks after which if agreed we could then go live. The cost of the system would be approx. between £2 & £3 per week as long as we did not exceed 300 bookings per month.

Tony Faulds asked a question about double bookings, as he was informed by another archer, that this had happened to them when using this system at another club. Lyn answered the question and explained that each booking has a reference number which is emailed to the individual to confirm their booking had been made, so there should not be any instances of double booking.

The committee agreed to trial the new system.

### **Returning to Archery**

Bob informed the committee of the results of the Archery GB webinar meeting on 24 March 2021.

It was stated that to re-open the Croesoswallt Archers ranges we must, adhere to the Archery GB / Government guidelines.

### **1: Consensus for re-opening**

- The committee approval for re-opening
- Volunteers & coaches have been consulted and are comfortable with the reopening
- Safeguarding officer / welfare officer briefed
- Range layout to be agreed: 2-5meters centres / 5meter lanes with 2 bosses at different distances

### **2: Archery GB Guidance:**

- Club risk assessments should be updated to follow guidelines. Tony Faulds agreed to produce revised / updated risk assessment in line with the guidelines.
- New range layout to be in place prior to opening
- New electronic lane booking system to be trailed and agreed by the committee prior to opening.

### **3: Landowner agreement for re-opening**

Bob stated he had already spoken with Clive Knowles who was in agreement for the club to re-open

### **4: Targets**

Targets to be left out and not to be moved where possible

### **5: Sufficient hand washing and sanitiser to be made available.**

Bob agreed to purchase

### **6: Signs / Instructions**

Signs and instructions to be produced indicating:

- One way system, distancing signs, Hands, Face, Space signs

Bob & Tony agreed to produce them and put them up

### **Other Guidelines**

We could now have 2 people from different households per boss or 4 if from same household

Bosses must be wiped down after every use and anything that is touched should be wiped down, i.e. gates, padlocks, doors mower, tools etc.

Coaching could begin again, along with Beginners Courses, but **NOT** Have a Go sessions

Clout shoots and club competitions can re-start with 4 archers per lane

Spectators should not attend the range.

### **Circulation of guidelines to members**

Bob agreed to circulate the guidelines for reopening to all members

No other items raised.

Meeting finalised at approx. 8.20pm

R F Batts  
Secretary