



## Minutes of AGM 29<sup>th</sup> April 2021

Bob opened the meeting at 7pm and welcomed all those present.

**1: Members Present:** Clare Holmes, Phil Brindle, Tony Faulds, Alan Jones, Lyn Anderson, David Anderson, Jeannie McDonald, Mark Jones, Colin Chapman, Will Spalding, Chris Innes, John Taylor, Nicky Lincoln, Bob Batts

Apologies for absence: None

**2: Minutes of last meeting:** Accepted and taken as read

**3: Matters arising from minutes:** None

### **4: Reports:**

#### **Chairman's Report AGM: April 2021**

Firstly, I would like to comment that the following report is in essence for the year ending 2020. Having stated this however, going forward, a significant amount of progress in recruitment, coaching & possible memberships at the time of this AGM is very encouraging, especially with the younger age groups. It has been a very exciting yet challenging year moving from the Orthopaedic Hospital to British Ironwork in the summer of 2020. The move to the new field/range has provided an opportunity to grow and develop the club and its special thanks to Mr Clive Knowles for being exceptionally supportive in this respect. Not only in giving us access to 10+ acres of field but additionally laying in the roadway and container hard standing, together with ongoing support in many other ways.

Covid 19, restrictions and lockdowns has meant that opportunities to raise funds, mainly to offset the costs incurred in the move, have been curtailed to almost zero. Consequently, this has resulted in a large reduction in our cash balance, offset however by an increase in facilities /capital assets.

On a positive note, however we now have a club and location of which we can be extremely proud. This leads me to thank a small number of people who have put in many hours of hard labour to reach the position in which we now find ourselves. I should also state that had it not been for Covid lockdowns & personal/work demands, many more members would have been able to offer working support, but I guess their opportunity will soon come with the improving situation. So special thanks to Bob, Tony & Colin for their time, energy & physical labour.

Contributions to moving the club forward have taken many avenues, either by financial donations, repair and building of new equipment or by giving personal time as previously mentioned. So again, special thanks to the following people:

**Secretarial:** Bob Batts without whose drive, enthusiasm, organisation & dedication, the club would not be where it is today.

**Equipment:** Tony Faulds: building of new stands; dedicated loan of a brand new strimmer and an equally new metal detector.

Colin Chapman: Overhaul & organisation of all bows and ancillary archery equipment & storage within the equipment container.

Will Spalding: donation of an Arrow Jack.

Family Pritchard: donation of a Chain Harrow.

Organisation: Tony Faulds for club documentation & Phil Brindle for web site development.

As previously mentioned, since re-opening at the end of March the club has grown in strength and with the addition of Lyn & David Anderson now being part of our committee plus coaching team together with Bob, the future looks bright, and the only way is onwards & upwards.

Lastly thanks to others not mentioned but who have contributed towards making the club more successful, including Jonathan, Chair of Bowbrook. As previously mentioned, the above comments relate to year ending 2020. Much has progressed during 2021 so many thanks to all involved.

Alan Jones: Chairman



## Croesoswallt Archers 29th April 2021 AGM

### Secretary's Report

It will be a year next month, 29<sup>th</sup> May 2020 when I made the phone call to Mr Clive Knowles owner of the British Ironwork Centre, who was very enthusiastic about help us. An hour after my phone call I was with him discussing which of the fields would suit us best. Obviously the one I chose is where the ranges are now.

The field was nowhere near what it is now, knee length grass, rubbish from the previous person who was using it, lots of tyres, bits of wood with nails sticking out, tools everywhere an old generator stuck in the middle of the field, it was a mess.

I felt the potential was there. Clive Knowles informed me that he would put a roadway into the field, with a gate and a hard standing for equipment containers etc.

We finally got onto the field early June, but the grass was still not cut, and Clive informed me that he would get the local farmer to come and cut it, which he did.

Then we had the problem of how, do we keep it cut, answer we purchased our big orange mower, what a machine. After a lot of hard work, the range was starting to take shape.

It was our aim to have the range open to the members by the second weekend in August, I was really pleased when we managed to open a week prior to our goal, the 1<sup>st</sup> weekend in August.

The rest is now history.

It has been a tough year for us all, but I am extremely pleased to report that when we moved onto the range, in June 2020 we had approximately 28 members, as of today we now have 52 members, all of whom we would like to welcome back to archery after such a long break.

Due to covid restrictions we had to run our beginner's courses or what I like to call them Introduction to Archery Courses, on a 1:1 basis, which was good for the archer / beginner but extremely time consuming for the coaches, but we had good numbers of beginners go through the course and a few of them have become members.

We have just started another course with a good turnout of participants.

I am really pleased to say that Lyn & David Anderson have now come home and are a great asset to the club in terms of their technical skills and coaching skills.

We ran with help from Jonathan Walton our first County Clout Shoot, which was well supported and great fun, except for the weather.

We have plans to run a Heritage shoot, bring back the Silver Dollar, and run the County Clout Shoot again in 2021, plus have a number of Club shoots.

We now have the makings of a really good Junior team / squad, so watch this space.

Our first Bow Set Up workshop took place on Saturday 3<sup>rd</sup> April 2021 which was a great success, thanks to Lyn & David Anderson. The next workshop is planned for end of May 2021, so why not get you name in quickly, limited spaces

We look forward to seeing you all shooting again shortly.

**TREASURERS REPORT AND NOTES ON THE FINANCIAL ACCOUNT  
FOR THE YEAR ENDING 31<sup>ST</sup> DECEMBER 2020**

I present the Annual accounts for consideration and approval.

In summary, Income raised £4,751.55 versus Expenditure of £11,097.17 resulting in -£6,345.62 difference in the cash flow account figures.

Club subscriptions are shown net of the outgoing payments to Archery GB, Shropshire Archery Society and the West Midlands Archery Society.

There wasn't any Events Income this year due to Covid restrictions.

There are extra expenditures this year due to our moving to the British Ironwork field and necessitating the purchase of portaloos, 2 x storage containers, maintenance items and archery equipment.

These results include depreciation of assets as follows, charged on a reducing balance basis:

Buildings/ Storage/Toilet structures     10% per year   £765.64

Equipment     25% per year   £1.181.07

The Balance Sheet summarises the Assets of the Club now totalling £19,193.02 of which £10,702.66 is cash being held within both bank accounts. There is going forward however, a significant creditor's debt which now needs to be declared as follows:

The 2020 accounts do not include the purchase of the mower at a cost of £6,100 which will be integrated into 2021 accounts as a Creditor item. Repayment will then be carried forward (by an interest free loan) on an annual basis over the next 3 & 5 years (with respect to each creditor) commencing in 2021.

Jeannie MacDonald  
Treasurer

If you would like a copy of the accounts, please let me know and I shall email you a copy. (Bob)

**Welfare Officer:** Nothing to Report

Nicky agreed to produce a document with a picture of herself and name and contact details, which will be placed in one of the shelters.

**Equipment & Documentation Officer**

Since taking up this post and moving to a new Range there have been many challenges, A newly constructed storage was built to house all Archery equipment, decisions were taken as to how we best house the beginner bows which is now complete, all bows are numbered and draw weight labelled for ease of picking by our coaches, String tabs are installed on all left hand bows, the same will be carried out on the Right hand bows when they arrive.

A full inventory has been taken and documented, strings sorted, Arrows stored dictated by length, repair system in place for Arrows and bows.

So, a huge improvement in what we had before I feel, still more to do but with good team work which we are blessed with this will be accomplished in the near future.

**Croesoswallt Archers AGM – 29<sup>th</sup> April 2021**

**Safety Officer's Report**

Since the move to the new location, a review of the Risk Assessments needed to be carried out, relative to the individual activities at the specific location.

Some have been rewritten, others created where none existed previously.

Coronavirus crisis has given the task a different priority and for club operation under these conditions Archery GB policies have been the main guidance in RA's.

Almost all are now completed for “normal” club operations with only 2 left as “work in progress” – (“Have-a Go” and “Taster Sessions”) – to complete once the details of how we set up and run them has been finalised.

All RAs are found on the club website and hardcopy folder will be available at the club grounds in the archery storage container.

## Documents

### **Club Constitution.**

With change in club operating committee a complete review of the club constitution was first required in order to change the bank signature mandate.

This opportunity was used to review our stated operating principles as declared in the C. Changes, additions and amendments to it are determined by the club Committee and adopted by at least 50% agreement of the committee membership.

This remains a “living” document that is updated as required and as circumstances dictate. The document itself contains a version update table clearly showing when and why updates are made.

### **Archery GB “Rules of Shooting”:**

.....are now printed off and available in a folder in the club archery container. Also available online on the ARCHERY GB website.

### **Club Rules:**

... have also been updated following the move to the new location as well as expanded to encompass wider aspect of club membership.

Printed and hard copy available at the club field.

### **Other documents:**

New documents have been introduced to make admin. of the club easier for the secretary as well as meeting the needs of legislative requirements such as GDPA. These include:

- \* Membership Renewal Form (MRF)
- \* Membership Application Form (MAF)

Both of these contain confirmation of member’s details as well as declarations and acknowledgments that are now required by GDPA e.g. acceptances for such things as “use of photos that contain personal image” and “use of personal contact details for club admin and normal club operation”

**MRF** .... is found on the website for members to use at the time of membership renewals. Print off from the website, complete and return to the secretary along with the renewal subscription.

**MAF** ... is only obtained directly from the Secretary, either in response to an enquiry or following successful completion of a Beginner’s Course.

Where appropriate ad hoc information will be posted at the field shelter.

As always, all members are free to contact the committee if there are any comments, suggestions or doubts regarding anything in the documentation. It is there for everyone’s enlightenment and helps with the smooth running of the club.

Tony Faulds

## **Webmasters Report 2020 / 2021**

During the last 12 months the Croesoswallt Archery website has had a major rebrand. The site has also been migrated to its own domain. Site engine optimisation has been carried out and is continuing to be undertaken so hopefully we should start to move up the page rankings in google and bing.

Although the site is now fully functioning there remains a bit of tweaking to the navigation and existing content. We also need to add more pages to the site and start to put up regular news updates. I would welcome any ideas / articles / news items. These can be sent to me at [admin@croesoswalltarchery.co.uk](mailto:admin@croesoswalltarchery.co.uk).

We should continue to develop the site and not think of it as finished as to get people to return the site needs to be constantly offering more.

## Tournament Secretary

Due to covid the only competition held at the range was the County Clout Shoot which we hosted but was kindly organised by Johnathan Walton from Bowbrook Archers.

There was a good turnout of archer from several clubs and because of covid we could only have 28 archers in attendance. The day started ok but soon the weather turned to rain, and it got harder and harder, and just before we finished it stopped and the sun came out. But that did not stop us from have a great shoot, thanks to everybody who attended, and our thanks go to Jonathan and Phil for organising the event.

The County Clout Shoot in Oct 2021 we be run by Croesoswallt Archers.

## 5: Election of Committee Members / Officers

There were, no nomination put forward from the membership. Therefore, those person standing / re-standing for committee / officer positions were as follows:

Chairman:	Alan Jones	Re- Elected
Vice Chair:	Position Vacant	
Secretary:	Bob Batts	Re- Elected
Treasurer:	Jennie McDonald	Re- Elected
Coaching Officer:	David Anderson	Elected
Welfare Officer	Nicky Lincoln	Re- Elected
Equip Officer:	Colin Chapman	Re- Elected
Safety / Docs:	Tony Faulds	Re- Elected
Records Officer	Lyn Anderson	Elected
Web Master	Phil Brindle	Re- Elected
Tournament Sec	Bob Batts	Re- Elected
Junior Rep	Lilly Brindle	Elected
Social Secretary	Vacant	

## 6: Any Other Business

**D Anderson:** Asked what was the breakdown of funds, between savings and cash in hand? Alan / Jeannie explained the answer.

**M.Jones:** Asked about sourcing new club shirts / clothing. Bob informed the meeting that he had already spoken to Design & Print Oswestry, with regard too new club clothing and gave their catalogue to Alan Jones. Either a committee member or member is required to explore this further.

**C. Innes:** Suggested putting the club fees and such things as corporate days on the website. The committee had already discussed corporate days and was going to take this further once we were out of lockdown. There were no objections to the fees going on the website.

**P Brindle:** Requested more material for website

**L. Anderson:** Suggested Beginner Courses etc were put on website in a prominent position. Lyn also asked about the container doors and the entrance gate being hard to open and close. Ground Maintenance group to resolve issue.

**B Batts:** Asked Nicky if she could forward a photograph of herself and contact details so as a poster could be put up at the range indicating who was the Welfare Officer.

Date of Next Meeting: April 2022

