



# Croesoswallt Archers

## CLUB RULES

### INTRODUCTION:

All full members, associate members, as well as visiting archers are to be fully aware of these Rules and to abide by them at all times when practicing the sport of Archery on **Croesoswallt Archers** shooting grounds.

All archers must comply with **Archery GB** "Rules of Archery" which form part of these Club Rules. They are not repeated here but can be found on **Archery GB** website as well as the club's website for members to familiarise themselves.

Other Rules, in addition to those below, may be introduced on a temporary basis to meet specific requirements and/or conditions. These additional rules may override the standing rules, or may be imposed in parallel. Such details will be made clear as well as the duration of their validity.

### CONTENTS:

#### INTRODUCTION.

#### RULES.

1. **Club Shooting Ground.**
2. **Club Facilities.**
3. **The Practice of Archery.**
4. **Club Archery Equipment.**
5. **Ground Work.**
6. **Conduct.**
7. **Visitors and Competitions.**
8. **Version History**



# Croesoswallt Archers

## RULES:

### 1.0 Club Shooting Grounds

The Club's shooting ground is on a field being part of the **British Ironwork Centre (BIC)** located on the A5 just south of the town of Oswestry. This ground is the property of the **BIC** and access to it for our purposes is by agreement with the Owner. Our relationship with the **BIC** and its staff is to be respected at all times.

The ground is not shared by other activities but exclusively for our use 7 days per week. The Owner asks us to respect the security of the site during those times **BIC** is closed to the public. (Read further detail, below).

Weekday or Weekend archery is not restricted while the **BIC** is open and members can use the club facilities 7 days per week at their own convenience during the daytime between 9am and 6pm, and evenings on Tuesday, Wednesday and Thursday up until 8pm.

**1.1** Members must not use the grounds for any other purpose than club archery.

**1.2** During weekdays and when the **BIC** is open, access to the club ground is via the normal **BIC** gate and driveway.

**1.3** Members using the club range for shooting on Tuesday, Wednesday and Thursday evenings and/or on those days the **BIC** is closed, access is via the main gate which you may find pulled to. However, the gates must be closed after you have passed through whether arriving or leaving.

**1.4** If the main gate is found to be padlocked then Members must likewise leave this gate padlocked after passing through. If found not to be padlocked, then pull the gates closed and wrap the chain around them.

**1.5** Members arriving to shoot must ensure the safety rope and warning signs are in place over at the east perimeter hedge of North Range. There is a public right of way across the field from the stile in the hedgerow on far side (East perimeter) across to the gate into the **Statue Park**. Safety rope is permanently placed along this perimeter to guide any walkers towards the Waiting Area so they may cross the field in safety and without disrupting member's archery.



# Croesoswallt Archers

## 2.0 Club Facilities

- 2.1** Members are to park their cars on the parking area in front of the Field Shelter. There is an extensive driveway onto our field and if the parking area is already fully occupied then members are to park on the unused areas of the gravel driveways without restricting access.
- 2.2** During winter months when the ground is very soft, members must not park on the grass as this will create deep ruts which will not recover come Spring.
- 2.3** There are two toilets situated on the shooting ground adjacent to the Field Shelters, one marked for use of ladies and the other for gentlemen. Members are required to ensure they are cleaned and in respectable condition after using them. Both are classed as suitable for disabled. Members are asked to respect these facilities and help keep them clean. There are no Cleaners in the club so it's down to you, the member.
- 2.4** If you find the toilets to have run out of consumables, please let the Club Secretary know. Arrangements for these toilets to be serviced will be done by the Committee as found to be required.
- 2.5** Members are requested not to leave any food remains at the club site but to take empty wrappings, bottles and bags away with them when they leave. There are no litter bins provided because there are no arrangements for emptying them (Council or **BIC**). Members who bring food and drink with them to an archery session are free to use the extensive picnic area within our shooting ground.
- 2.6** Members and visitors who use these toilets are required to relock them when they have finished. They have padlocks in order to deter public use by visitors to the **BIC**, who may wander around the field when the club are not present. Key to these padlocks can be found in the Clubhouse Cabin.
- 2.6.1 If there is a busy attendance then it may not be practical to lock and relock the toilet every time, in which case they may be left open, but.....
- 2.7** If you are the last person to leave the field after archery, please check the security of all facilities: -
- \* Archery Equipment container
  - \* Ground Equipment container
  - \* Clubhouse Cabin
  - \* Toilets
- Please ensure the gate onto the BIC driveway is closed after you.



# Croesoswallt Archers

## 3.0 The Practice of Archery

The shooting ground is laid out with archery ranges and sufficient additional area for future development of other types of archery.

**North Target Range:** A number of targets marked at imperial and metric distances between 20yds and 100yds / 30mtr and 90mtr.

**South Target Range:** Additional targets marked at distances between 10yds and 100yds.

**Beginner's Range (Coaching/Training Range):** Limited number of lanes set up for Beginner's Courses at distances from 10yds to 30yds. Also, the lanes can be extended to distances up to 60yds.

**Clout Range:** Laid out down the centre of the field over a standard Clout distance of 180yds, encompassing the bottom of the North Target Range and extending down the space between the South Target Range and the Beginner's Range. Clout Range shooting line is also the 20yds line of the North Range.

Members are free to use these ranges as capacity and conditions dictate, but with the following conditions: -

**3.1** All members must pre-book their planned attendance at the range using the online booking system available via the "Member's Area" of the club's website. The purpose is to: -

- 3.1.1 Allow members to see if/when other archers are attending so as to avoid the "No Lone Shooting" rule.
- 3.1.2 Give the club admin. the data to allow the club to gauge how the club is used by members.
- 3.1.3 To monitor the "No Lone Shooting" rule.
- 3.1.4 Get the membership used to recording their attendance.

**3.2** It is perfectly acceptable for the booking to be made by another member if convenient, but it remains the attending member's responsibility to ensure that a booking has been made on their behalf, before arriving at the club range.

**3.3** It is not necessary for members and visiting archers taking part in competitions and organised events at the club's range to pre-book their attendance. This is covered by the competitors having completed an Application Form to take part in the event.

**3.4** Members must not commence shooting unless there is another person present.

- 3.4.1 This may be another club member, a visiting archer, a member of their family, or a friend who has accompanied the member. This additional person cannot be a member of the general public visiting the **BIC** who may be just observing out of interest.

**3.5** If a member arrives to shoot and there is no other person yet arrived at the field, they must wait until another person arrives.

**3.6** A Junior member must have a parent or family member accompanying them. If that parent or family member is not themselves a member of the club, and there is no other club member present, then they must wait until another person arrives before they can start shooting.

**3.7** Rules 3.4 and 3.5 does not exclude members from setting up while they wait, simply that they must not shoot.



# Croesoswallt Archers

- 3.8** Participants in a Beginner's Course, Have-a-Go, Taster, or Corporate Day, can only shoot as directed by the accompanying Coach or Instructor.
- 3.9** No ad-hoc clout shooting can take place. For safety, the other ranges cannot be used while clout archery is taking place. Clout archery can only be carried out under club-organised conditions.
- 3.10** There must be a Line Captain present at all times when members are shooting. This may be a more formal role on Club events, or informal at other times when members are shooting and any member can take this role. The Line Captain is responsible to ensure the safety of the layout and shooting process.
- 3.11** All archers **MUST** comply with the attending Line Captain's commands regarding starting to shoot and finishing each "End". No archer may commence shooting until the Line Captain has indicated "Start Shooting".
- 3.11.1 "Start Shooting" – Beginning of an End: Single whistle blow.
- 3.11.2 "Stop Shooting" – Completion of an End: Three short whistle blows.
- 3.11.3 "Emergency Stop" – Immediate risk or danger: Command "**STOP**" or "**FAST**" may be accompanied by repeated short whistle blasts.
- 3.12** No archer may step forward from the Shooting Line for any reason, e.g. to pick up an arrow that has fallen forward of the Line, until the Line Captain has indicated "Stop Shooting".
- 3.13** Do not stand too close to another archer on the base line. If a number of archers wish to shoot at the same target in 2-by-2 detail, step back and wait for someone in the first detail to finish their End and then step forward into the place they have vacated.
- 3.14** Do not touch or remove other archer's arrow(s) unless specifically asked to do so.
- 3.15** When shooting formal scoring "Rounds", do not touch your own arrows until the Scorer has recorded the "End", as this will invalidate that arrow's score.
- 3.16** When removing your arrows from the target, stand to one side or the other and check first that nobody is behind you before pulling the arrow.
- 3.17** During shooting, if the command "**Stop**" or "**Fast**", accompanied by repeated short blasts of the whistle is given, then all archers **MUST** put down their bows and cease shooting. This is a safety warning of an immediate hazard.
- 3.18** If new members, shortly out of Beginner training, do not have their own equipment, they are able to borrow the Club's for outdoor shooting.
- 3.18.1 Such borrowed equipment cannot be taken away and must remain at the club grounds.
- 3.19** Any "Lost" arrows **MUST** be found before the end of the archery session during which they were "lost".
- 3.19.1 All members present must assist in the search for the "lost" arrow.
- 3.19.2 If despite all best efforts an arrow cannot be found, then an entry must be made in the "**Lost Arrow Book**" (Either in the archery equipment container or in the Clubhouse Cabin). A description is given of the arrow (shaft colour, length, fletching colour, knock colour) and the approx. distance from the shooting base line that it was "lost".
- 3.19.3 In addition to the above the club Secretary must be informed as soon as possible.



# Croesoswallt Archers

## 4.0 Club Archery Equipment

The archery field equipment is now designed and fabricated with heavy-duty stands and all-weather foam bosses that are to be left out in order to minimise handling. All targets on each range are specifically set up and anchored into the ground in a configuration to offer members a variety of shooting distances on the ranges as appropriate to members requirements.

There are a number of portable collapsible stands and round straw bosses, used when additional capacity is required, e.g. for coaching sessions or competitions.

Club storage facilities are divided between two 40' shipping containers. One holding general archery equipment the other holding ground maintenance equipment. Members may have access to the **Archery Equipment** container but there is no necessity for members to access the **Ground Equipment** container unless they are part of a working party. Both containers are locked with high-security combination padlocks. Members are asked to respect the security arrangements.

There is a selection of club Bows and Arrows stowed in the **Archery Equipment** container which are used for Beginner's Course, Have-a-Go and Taster Days. They are also available for newly qualified members to use while they become familiar with the equipment before purchasing their own.

- 4.1 Members engaged in archery practice are not to access the **Ground Equipment** container. There is no archery equipment inside.
- 4.2 Any member who unlocks and opens the **Archery Equipment** container takes the responsibility to ensure it is locked afterwards and anyway before they depart from the field.
- 4.3 If the member who unlocked the **Archery Equipment** container then leaves the field before archery has finished and the container is to remain open, they are to positively hand over the responsibility to another member. (*"Positively hand over responsibility"* means the other person acknowledges that they have taken the responsibility and confirms that to the first member).
- 4.4 Members are not to move target stands themselves without the approval of the club administration.
  - 4.4.1 If a member feels that the arrangement of targets does not meet their requirements then they are to inform the club Secretary of their thoughts and offering alternative ideas, who will then consider and make arrangements accordingly.
- 4.5 If more range capacity is required on a temporary basis, e.g. due to the number of members attending to shoot, then a temporary stand and boss can be erected on a lane directly to either side of the range.
  - 4.5.1 The member so erecting a temporary target is solely responsible for handling it and putting it away once they have finished their archery session. All temporary equipment **MUST** be put away by the end of the day.
  - 4.5.2 Temporary targets **MUST** be spaced at correct distance from adjacent shooting lane.
  - 4.5.3 Temporary targets **MUST** use a continuation of the same Shooting Line.
- 4.6 Members using club archery equipment (bows and arrows) **MUST** return it to the **Archery Equipment** container at the end of their session.
  - 4.6.1 No club equipment may be taken away from the club field.



# Croesoswallt Archers

- 4.7** Any damage or fault with club archery equipment **MUST** be reported to the club Equipment Officer or club Secretary.
- 4.7.1 There is a small stock of spare parts for club equipment (strings, sights, etc.) so that incidental damage may be rectified immediately.
- 4.7.2 Any damaged arrows (broken Nocks or Fletchings) are to be placed in the storage tube marked specifically "**Arrows for Repair**" and not placed back in the respective arrow stockage tube.



# Croesoswallt Archers

## 5.0 Ground Work

The Owner of **BIC** has allowed the club to use the field for purpose of operating an archery club and with that the club itself has the responsibility for the upkeep and maintenance of the field.

Club storage facilities are divided between two 40' shipping containers. One of which holds the ground maintenance equipment (the other holding general archery equipment, as section 4.0 previously details). Members only have access to the **Ground Equipment** container if they are part of a working party. Both containers are locked with high-security combination padlocks. Members are asked to respect the security arrangements.

- 5.1 Any member who unlocks and opens the **Ground Equipment** container takes the responsibility to ensure it is locked afterwards and anyway before they depart from the field.
- 5.2 If the member who unlocked the container then leaves the field before the day's ground work has been completed and the container remains open, is to positively hand over the responsibility to another member. (*"Positively hand over responsibility"* means the other person acknowledges that they have taken the responsibility and confirms that to the first member).
- 5.3 Appropriate personal safety protective clothing **MUST** be used at all times.
- 5.4 In addition to 5.3 above, when using mechanised equipment, additional safety protection appropriate to the device, as advised by the OEM, **MUST** be used.
- 5.5 Members using the mechanised equipment **MUST** be fully familiar with that specific device and the contents of its Instruction Manual before work starts, including following any preliminary safety checks on the equipment.
- 5.6 Members are not to use the Mower without first having undertaken a familiarisation briefing with the club Safety Officer. Only then will that member be able to join the Grass Mowing Rota.
- 5.7 All ground maintenance equipment **MUST** be returned to the container at the end of any work. No item of equipment may be left outside. (The chain harrow being the only exception to this rule).





# Croesoswallt Archers

## 6.0 Conduct

Courtesy and respect are at the core of each and every member's behaviour. To themselves, to other members, to visitors, and to the club itself.

- 6.1 Remain silent when shooting, do not make exclamations or superlatives.
- 6.2 Do not engage in conversation with other archers while they are shooting.
- 6.3 Be respectful of others, be they other members, visiting archers or the general public.
- 6.4 Aggressive and abusive language or behaviour is not tolerated and will be subject to disciplinary proceedings. (See club Conduct and Disciplinary Policy).
- 6.5 If you have a mobile phone with you at the shooting line for the purposes of scoring, etc, please ensure it is switched to "Silent" or "Vibrate".
- 6.6 Do not touch another archer's equipment unless expressly invited to do so.
- 6.7 At all times to be respectful towards **BIC**, its staff and customers/visitors alike so as not to bring their business into disrepute.
- 6.8 Be willing to offer new, inexperienced members any assistance and tips to improve their technique.
- 6.9 Members must be willing and open to courteously accept any advice and tips from others.
- 6.10 Junior members are to be respectful and courteous to senior members.
- 6.11 Those on Beginner's Courses are to be respectful and attentive to Coaches and Instructors.
- 6.12 All members are to offer all courtesy and assistance to new members and to visiting archers from other clubs.
- 6.13 New/inexperienced archers should be open to accept guidance from the more experienced archers as part of the learning process. Self-critique is an important part of building confidence and expertise. Knowing why you just shot an arrow badly is more important than shooting well in the first place.



# Croesoswallt Archers

## 7.0 Visitors and Competitions

**7.1** Any visiting archer invited to shoot with us at Croesoswallt, who is a full member of another club but not an Associate member of Croesoswallt, must have their Archery GB membership card with them and pay the current Day Rate membership.

7.1.1 If the visiting archer is a guest of a member, then the member must register the visitor's attendance in the club booking system. The member must also make a record of the guest's details – Name, Address, Main Club name, Archery GB membership – and pass these details to the Club Secretary at first opportunity.

7.1.2 If a visiting archer wishes to shoot at the club range, this can be pre-arranged through prior contacting the Club Secretary with AGB details, etc.

7.1.3 If a visiting archer arrives at the club range for ad hoc attendance, this is perfectly in order providing that a receiving member takes a note of the visitor's details and (importantly) makes a retrospective booking on their behalf.

**7.2** During organised events and competitions at which members from other clubs will attend, car parking will be restricted to an area of our field as designated at the time by a club member assigned as Parking Marshal.

**7.3** At such times, Croesoswallt members will also use the same designated area for parking and no car is to be parked on the parking area around the Field Shelter as this will be cordoned off for the duration of the event.

**7.4** Exceptions to Rule 7.2 and 7.3 may be (i) visitors and members who may have access difficulties e.g due to physical handicap, and (ii) club officials who need to transport equipment used in the event.

**7.5** Croesoswallt club members are expected to wear club colours (shirts and trousers) when attending competitions and when assisting in public events and "have-a-go" sessions.

7.5.1 Club colours are white (shirts) and blue (jackets and trousers). These are white polo shirts with blue panels and club emblem embroidered on front. The blue jackets are available, sleeved and sleeve-less, with club emblem embroidered on front. These are available to order via the Club Secretary. (Prices are available by contacting the Club Secretary).



# Croesoswallt Archers

## 8.0 Version History

These Rules will be updated as required when any changes to club circumstances or other conditions require so. Any changes are made with majority agreement of the Club Committee and the new version of Club Rules will be placed on the club website and notice distributed to all members informing them of the change(s). At each update a new sequential "Version" number will be assigned accordingly.

<b>Date</b>	<b>Amendment Comment</b>	<b>Version</b>
07-01-2021	Complete revision from original version (v 1.00)	v 2.00
24-01-2021	Pages reconfigured for printing A5 version but content remains same as v2.00	v 2.00
08-07-2021	Changes to member's access route to club field when BIC is CLOSED	v 2.01
25-07-2021	Changes to range of club clothing and prices	v 2.02
08-08-2021	Changes to section 1 and 1.3 over days / times when members are allowed access to the club	v 2.03
29-09-2021	Addition of new category of membership – "Remote"	V 2.03i
21-02-2022	a) Annual full review. b) Adding into the Rules the previously introduced requirement to pre-book attendance.	V 2.04